

Chittagong City Corporation
Nagar Bhaban
Anderkilla, Chittagong

Memo no : 46.11.1600.001.1125.17 . 1281

Date : 20/12/17

Office Order

The undersigned is directed to convey permission to the following employee to go to India for his wife's better treatment purpose and also the sanction of earned leave.

SL	Name of official	Designation	Leave Sanction	
			From	To
1	Mr. Rajib Chowdhury (Passport No:BF-0921382)	Tax Collector Revenue Circle-4 Revenue Department	02-01-2018 or 45 days from the date of departure	15-02-2018

02. Terms and conditions:
- All expenses will be borne by him.
 - Chittagong City Corporation will not be liable for any of his expenses.
 - He will not be allowed to stay abroad more than the approved period.
03. The order is issued with the approval of the competent authority.

Secretary 20/12/17

Chittagong City Corporation
Phone ; 612888

Copy Forwarded for kind information and necessary actions:-

- Chief Revenue Officer, Chittagong City Corporation
- P.S. to Hon'ble Mayor, Chittagong City Corporation
- Director, Immigration & Passport, Agargoan, Dhaka
- Immigration Officer International Airport , Chittagong/Dhaka/Benapol Land port, Jessore
- Visa Officer, Indian High Commission, Chittagong
- Deputy Secretary, Chittagong City Corporation,
- I.T. Officer, Sarver Room, Secretariat Department
- Taxation Officer, Revenue Circle-4, Revenue Department, Chittagong City Corporation
- Private Assistant to the Chief Executive Officer, Chittagong City Corporation
- Ms. Rupa Dewanjee Sarker, General Section, Secretariat Department, Chittagong City Corporation
- Mr. Rajib Chowdhury, Tax Collector, Revenue Circle-4, Revenue Department, Chittagong City Corporation
- Personal File