

(বিদেশি সংস্থা জড়িত থাকায় ইংরেজিতে লেখা)

Chittagong City Corporation  
Nagar Bhaban  
Anderkilla, Chittagong

Memo no : 05.00.0000.1505.2017- 1293

Date 21-12-17

Office Order

The undersigned is directed to convey permission to the following employee to go to Canada for Family's attendance purpose and also the sanction of earned leave .

SL	Name of official	Designation	Leave Sanction	
			From	To
1	Mr. Rajib Chowdhury (Passport No:BN 0121322)	Medical Tecnologist(Dental) Institute of Health Tecnology Health Department	01-01-2018 or 50 days from the date of departure	19-02-2018

02. Terms and conditions:

- All expenses will be borne by his.
- Chittagong City Corporation will not be liable for any of his expenses.
- He will not be allowed to stay abroad more than the approved period.

03. The order is issued with the approval of the competent authority

Secretary

Chittagong City Corporation  
Phone ; 612888

Copy Forwarded for kind information and necessary actions(Not in order of Seniority) :-

- P.S. to Hon'ble Mayor, Chittagong City Corporation
- Chief Accounts Officer, Chittagong City Corporation
- Chief Health Officer, Chittagong City Corporation
- Director, Immigration & Passport, Agargoan, Dhaka
- Immigration Officer, International Airport , Chittagong/Dhaka.
- Visa Officer, Canada High Commission, Dhaka
- Principal, Institute of Health Tecnology, Health Department,  
Chittagong City Corporation
- Deputy Secretary, Chittagong City Corporation
- I.T. Officer, Sarver Room, Secretariat Department (With the request to upload the website)
- Private Assistant to the Chief Executive Officer, Chittagong City Corporation
- Head Assistant, General Section, Chittagong City Corporation
- Mr. Rajib Chowdhury, Medical Tecnologist(Dental), Institute of Health Tecnology  
Health Department
- Personal File