

(বিদেশি সংস্থা জড়িত থাকায় ইংরেজিতে লেখা)

Chittagong City Corporation
Nagar Bhaban
Anderkilla, Chittagong

Memo no : 46.11.1600.001.31.318.18. 135

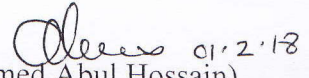
Date : 04.02.18

Office Order

The undersigned is directed to convey permission to the following employee to go to India for his son's better treatment, own body chackup purpose and also the sanction of earned leave

SL	Name of official	Designation	Leave Sanction	
			From	To
1	Mr. Kanchan Kumar Chowdhury (Passport No- OC 4065296)	Office Assistant, Establishment Section, Secretariat Department	26-02-2018 or 22 days from the date of departure	19-03-2018

02. Terms and conditions:
- All expenses will be borne by himself.
 - Chittagong City Corporation will not be liable for any of his expenses.
 - He will not be allowed to stay abroad more than the approved period.
03. The order is issued with the approval of the competent authority


(Mohammed Abul Hossain)
Secretary (Deputy Secretary)
Chittagong City Corporation
Phone : 612888

Copy Forwarded for kind information and necessary actions:-

- P.S. to Hon'ble Mayor, Chittagong City Corporation
- Director, Immigration & Passport, Agargoan, Dhaka
- Immigration Officer International Airport, Chittagong/Dhaka/Benapol Land port, Jessore
- Visa Officer, Indian High Commission, Chittagong
- Deputy Secretary, Chittagong City Corporation
- IT Officer, Sarvar room (With the request to upload the letter in the CCC's Official website)
- Private Assistant to the Chief Executive Officer, Chittagong City Corporation
- Head Assistant, General Section, Secretariat Department, Chittagong City Corporation
- Mr. Kanchan Kumar Chowdhury, Office Assistant, Establishment Section, Secretariat Department, Chittagong City Corporation
- Personal File
- www.ccc.org.bd.