

(বিদেশি সংস্থা জড়িত থাকায় ইংরেজিতে লেখা)

Chittagong City Corporation
Nagar Bhaban
Anderkilla, Chittagong
www.ccc.org.bd

Memo no : 46.11.1600.001.31.148.18. - 271

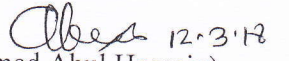
Date : 13.03.2018

Office Order

The undersigned is directed to convey permission to the following employee to go to India for treatment purpose and also the sanction of earned leave.

SL	Name of official	Designation	Leave Sanction	
			From	To
1	Ms. Prity Rani Mohazan (Passport No OC- 1159488)	Office Assistant, Estate Section, Revenue Department Chittagong City Corporation	18-03-2018 or 29 days from the date of departure	15-04-2018

02. Terms and conditions:
- All the expenses will be borne by herself.
 - Chittagong City Corporation will not be liable for any of her expenses.
 - She will not be allowed to stay abroad more than the approved period.
03. The order is issued with the approval of the competent authority


(Mohammed Abul Hossain)
Secretary (Deputy Secretary)
Phone ; 612888
Email.hossainadmn@gmail.com

Copy Forwarded for kind information and necessary actions:-

- Chief Revenue Officer, Chittagong City Corporation
- P.S. to Hon'ble Mayor, Chittagong City Corporation
- Chief Accounts Officer, Chittagong City Corporation
- Director, Immigration & Passport, Agargoan, Dhaka
- Immigration Officer International Airport , Chittagong/Dhaka/Benapol Land port, Jessore/Akhaura Land port
- Visa Officer, Indian High Commission, Chittagong
- Deputy Secretary, Chittagong City Corporation
- Estate Officer, Chittagong City Corporation
- IT Officer, Server room (With the request to upload the letter in the CCC's Official website)
- Private Assistant to the Chief Executive Officer
- Ms.Prity Rani Mohazan, Office Assistant, Estate Section ,Revenue Department Chittagong City Corporation
- Office copy