

(বিদেশি সংস্থা জড়িত থাকায় ইংরেজিতে লেখা)

Chittagong City Corporation
Nagar Bhaban
Anderkilla, Chittagong

Memo no : 46.11.1600.001.31.2598.03.-439

Date 06.05.18

Office Order

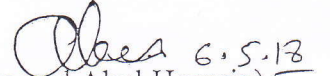
The undersigned is directed to convey permission to the following Officer to go to India for his better treatment purpose and also the sanction of extended leave .

SL	Name of official	Designation	Leave Sanction	
			From	To
1	Mr. Mohammad Morshadul Alam (Passport No OC 0063496)	Conservancy Officer Conservancy Department.	16-05-2018	25-05-2018

02. Terms and conditions:

- All the expenses will be borne by himself.
- Chittagong City Corporation will not be liable for any of his expenses.
- He will not be allowed to stay abroad more than the approved period.

03. The order is issued with the approval of the competent authority


(Mohammed Abul Hossain)
Secretary (Deputy Secretary)
Phone ; 612888
Email.hossainadmn@gmail.com

Copy Forwarded for kind information and necessary actions:(Not in order of Seniority)

- P.S. to Hon'ble Mayor, Chittagong City Corporation.
- Director, Immigration & Passport, Agargoan, Dhaka.
- Immigration Officer International Airport , Chittagong/Dhaka/Benapol Land port, Jessore/Akhaura Land port.
- Visa Officer, Indian High Commission, Chittagong.
- Chief Accounts Officer, Chittagong City Corporation.
- Chief Conservancy Officer, Chittagong City Corporation.
- Deputy Secretary, Chittagong City Corporation.
- IT Officer, Server room(With the request to upload the letter in the CCC's Official website).
- Mr. Mohammad Morshadul Alam. Conservancy Officer, Conservancy Department, Chittagong City Corporation.
- Private Assistant to the Chief Executive Officer for his kind information.
- Head Assistant, General Section, Secretariat Department, Chittagong City Corporation.
- Personal File.
- www.ccc.org.bd.

