

Chattogram City Corporation
Nagar Bhaban
Anderkilla, Chittagong

Memo no : 46.11.1600.001.31.239.07.18. 503

Date : 31.05.2018

Office order

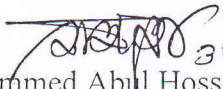
The undersigned is directed to convey permission to the following employee to go to India for better treatment purpose and also the sanction of earned leave .

SL	Name of official	Designation	Leave Sanction	
			From	To
1	Mr. Khokan Kanti Nath	Office Assistant, General Section Secretariat Department	03-06-2018 or 30 days from the date of departure	02-07-2018

02. Terms and conditions :

- All the expenses will be borne by himself.
- Chattogram City Corporation will not be liable for any of his expenses.
- He will not be allowed to stay abroad more than the approved period.

03. The order is issued with the approval of the competent authority.


(Mohammed Abul Hossain)
Secretary (Deputy Secretary)
Chattogram City Corporation
Phone ; 612888

Copy Forwarded for kind information and necessary actions:-(Not in order of Seniority)

- P.S. to Hon'ble Mayor, Chattogram City Corporation
- Director, Immigration & Passport, Agargoan, Dhaka
- Immigration Officer, International Airport, Chattogram /Dhaka/Benapol Land port, Jashore
- Visa Officer, Indian High Commission, Chattogram
- Deputy Secretary, Chattogram City Corporation
- IT Officer, Server room (With the request to upload the letter in the CCC's Official website)
- Private Assistant to the Chief Executive Officer, Chattogram City Corporation
- Mr. Khokan Kanti Nath, Office Assistant, General Section, Chattogram City Corporation
- Head Assistant, General Section, Chattogram City Corporation
- Personal File